

Iowa Civil Rights Commission Organizational Structure

*As of April 25, 2017
TOTAL FTE 28.5*

Supervisory Responsibilities

Kristin H. Johnson, Executive Director

- Management of ICRC
- Legislative liaison
- Reconsiderations
- Grants and Special Projects
- Education/Outreach
- Mediation
- Conciliation / Compliance Monitoring
- Commission/Appeals
- Non-housing investigations

Don Grove

- Non-housing Screening
- Housing Intake and Investigations
- Testing
- Training Scheduling
- HUD Liaison

Kaitlin Smith

- Intake/ Non-Housing JR
- Front Desk, Docketing, Closures
- Mediation Coordinator
- EEOC Liaison
- Non-Housing Pre-Mediation Scheduling
- IT, Web, CMS



**IOWA CIVIL RIGHTS
COMMISSION**

April 2017

**Governor Terry Branstad
Lt. Gov. Kim Reynolds**

State Commissioners
Angela Jackson (chair), Patricia Lipski, (vice chair) Lily Hou, Mathew Hosford, Lawrence Cunningham, Douglas Oelschlaeger, Thomas Conley

**Assistant Attorney General
Katie Fiala**

**Kristin H. Johnson,
Executive Director**

**Front Desk, Intake/Non-Housing
JR, Docketing, Pre-Mediation,
Closures, IT, Website, EEOC
Liaison, Personnel Support**

Kaitlin Smith

Administrative Support Unit
Front Desk: Hilda
JR processing: Annette, Ramona,
Sylvia
Closures: Annette, Kaitlin, Hilda

Mediation Coordinator
Heidi

Intake Non -Housing
Ramona, Annette

**Education, Outreach, Grants, Special
Projects, Mediation, Conciliation /
Compliance Monitoring, Commission
Support and Appeals, Data
Coordinator, Financial**

Non-Housing Investigations
Deb, Stephanie, Alexis, Andy

Conciliation
Assignments by Rotation

Compliance Monitoring
Natalie

Mediation
Volunteer Project and Certified
ICRC Staff

Reopening Requests
Director

Grants and Special Projects
Director and Designees

IT, Website, CMS
Matt, Kerry

**Housing Intake/Investigations,
Testing, Screening, Non-Housing
Investigations, Training
Scheduling, HUD Liaison**

Don Grove

Housing Intake and Testing
Kerry, Sylvia

Screening
Andrew, Mathew, Matt,
Frank, SueAnn, James, Jayna

HUD Investigations
Emigdio, Linda, Brooke, Sean