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Friday, September 20, 2024 1:15 p.m.
Geode Conference Room
6200 Park Ave., Des Moines, IA 50321

Approved Minutes

I. Roll Call Commissioners (Chair Ordaz, Vice Chair White, Secretary Kooiker, DeKock, Elsloo)
a. Recognition of Agency Leadership

Called to order at 1:15. Present: Chair Ordaz, Vice Chair White, Secretary Kooiker, DeKock, Elsloo. Staff: Amy Heverly.

II. Approval of Minutes from August 12 and 16, 2024

Motion by DeKock to approve, 2nd by White. Motion carried unanimously.

III. Acceptance of Agenda

Motion by DeKock to approve, 2nd by Elsloo. Motion carried unanimously.

IV. Public Comment (oral or written) – pursuant to public decorum rules adopted on August 16, 2024, public comment shall be limited to four minutes. *Amy Heverly*
Administration Staff stated no one else on call.

V. Nomination and vote on Commission Officer.
a. Lobbyist (Chair, Vice Chair or Secretary could also serve as Lobbyist)

Motion by De Kock, 2nd by White to appoint DeKock as Lobbyist. Motion carried unanimously.

VII. Strategic Planning. (from August 16)

a. Discuss budget appropriation for Commission for FY25-26
b. Continued discussion on mission and goals

Consensus is there needs to be clarification and guidance from Director Stiffler regarding the role of the commission before we get into the budget. Currently the 3 roles are identifying procedures of the commission, final reviewing body, make policy recommendations. Seeking a monthly report from Director.

Ordaz summarized as follows:
What is the budget appropriation for the ICR Commissioners?
- *What budget does the meeting and mileage come out of*
- *What budget covers the cost of AG office when we need the legal support for case reviews?*
- *When is the budget due for upcoming year request*

What were the intentions behind the way the roles are written now?
Information exchange, what can we do. For example, can Commissioner De Kock go in and review cases?
What is the ED doing directionally and what can we do to support? Monthly report to show what the case load trends are?
Is there a way we can let the public know the change of function of the commission?
Service animal is a known trend – likely something we can get behind and find out what other states are doing?
Who were the sponsors/cosponsors of the bill?

Move forward with 3 points: De Kock with legislators, understanding the intentions behind the changes and awareness of the effects – including the loss of educational involvement, access to cases / visibility, inviting them to 10/18 meeting. 2. Ordaz to discuss with Director Stiffler when she will be back and if she can do monthly director reports and AG reports again, and understanding her intentions as well. Discuss budget and reporting of appeals. 3. Setting up a planning meeting prior to 10/18. Planning on 8 am on Friday, October 4.

VIII. Requirements for Commissioners' annual report and reporting of appeals. *Addressed in previous item.*

IX. Commissioners' Reports
a. Commissioner Don DeKock
b. Commissioner Cheryl Elsloo
c. Commissioner Sam Kooiker – Secretary *Thank you for a great meeting.*
d. Commissioner Marcie Ordaz – Chair *Looking forward to the next meeting and following through on these items discussed today.*
e. Commissioner Holly White – Vice Chair *Thank you for the discussion today.*

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X. Next Meeting

a. October 4, 2024 at 8 AM per item VII on today's agenda.
b. October 18, 2024 (3rd Friday) at 1:15 pm.

XI. Adjournment

Motion by DeKock, 2nd by White to adjourn the meeting. Adjourned unanimously at 2:35 pm.

Signed by:
Sam Kooiker
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9/12/2025