IOWA CIVIL RIGHTS COMMISSION

STATE OF IOWA

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

Friday, September 19, 2025, 1:15 p.m.
Ledges Conference Room
6200 Park Ave., Des Moines, IA 50321
Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. https://us06web.zoom.us/j/88263436848

Agenda

I. Roll Call Commissioners (Chair Kooiker, Vice Chair White, Secretary Elsloo, Legislative Liaison DeKock, Baumann)

a. Recognition of Agency Leadership.
b. Call to Order and Comments by Chair Kooiker.

II. Acceptance of Agenda.

III. Approval of Minutes from August 8, 2025.

IV. Public Comment (oral or written) – pursuant to public decorum rules adopted on August 16, 2024, public comment shall be limited to four minutes.

V. Service Animals Presentation – potential guests (item from Commissioner White).

VI. Director's update – Kristen Stiffler.

a. Introduction of Outreach Coordinator.
b. AG update (written report).

VII. Powers & Duties – Policy recommendations:

a. Added 1/17/25: Timeframe for appeals, potential recommendation for change to the ICRA for HUD cases for 365 rather than 300 days. – recommendation to table.
b. Review / clarify final form of Commissioner Role Descriptions (adopted 4/25/25) – possible action.
c. Review / clarify final form of Public Policy Involvement (adopted 8/8/25) – possible action.

VIII. Commissioners' Reports.

IX. Consider education / special topics – Commissioner Kooiker.

a. For example: Introduction to Civil Rights Act, Process of interaction with Federal Agencies, rules for service and assistance animals, elevators, vaccines.
b. Frequency: Quarterly.

X. Next Meeting – October 17, November 21 and December 19 at 1:15 pm.

XI. Adjournment.

Any person needing special assistance or with accessibility needs should contact the Iowa Office of Civil Rights at 515-281-4121 or icrc@iowa.gov.

Mission Statement: The Iowa Civil Rights Commission is dedicated to upholding justice and fairness by thoroughly reviewing appeals related to civil rights violations. We strive to ensure that every case is evaluated with integrity, transparency, and respect for all individuals involved. (Adopted March 21, 2025)

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Attending the Iowa Civil Rights Commission virtually – please see the below information

The ICRC continues to provide additional options for those wishing to attend virtually. The ICRC meeting will be set up as a Zoom Webinar and will be recorded. This recording will be available on the ICRC YouTube page.

Virtual Public Comment

This Zoom link will allow for any individual the opportunity to speak during the public comment portion of the Commission meeting. Please contact the Iowa Office of Civil Rights with any questions or concerns regarding virtual comment during the ICRC meeting at 515-281-4121 or icrc@iowa.gov.

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Webinar ID: 882 6343 6848
International numbers available: https://us06web.zoom.us/u/ko8vaQskw

IOWA CIVIL RIGHTS COMMISSION PUBLIC MEETING FORUM RULES
Below are the rules adopted by the Iowa Civil Rights Commission on August 16, 2024

Public Comment is the Civil Rights Commission's opportunity to hear comments from you at the beginning of the Civil Rights Commission meeting for items both on and off the agenda. During Public Comment, the Civil Rights Commission receives comments and refrains from speaking. The Chairperson may ask the Executive Director to follow up regarding public comments received. The number of speakers will not usually be limited at the public comment; total length of the comment period is desired to not exceed ½ hour, and may be lengthened at the discretion of the Chairperson.

Anyone who wants to speak during Public Comment Period should do the following:

1. Raise your hand to be recognized by the Chairperson and then come to the podium and state your name and county. If you have handouts, please give them to the Executive Director before the meeting.
2. Be concise and limit comments to four minutes. You may not save your time for later or yield the remainder of your time to someone else. After speaking, please be seated.
3. If you are addressing a matter on the agenda, state the agenda item you are speaking about and if you are speaking on more than one agenda item, arrange your comments in chronological order.
4. Try not to duplicate information that has already been presented.
5. Direct comments to the entire Commission and not to an individual. Questions and issues raised during this time will generally not be answered during this time.
6. Maintain a courteous and respectful manner.
7. If you are the presenter on an item which has been formally placed on the Commission's agenda, this public forum process does not apply, although you are asked to be succinct in your presentation.
8. Iowa law requires certain matters to have public hearings, which have their own comment periods. Comments pertaining to a public hearing item should be saved for that item, and the four-minute comment period will also apply for public hearings.