



STATE OF IOWA

KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

KRISTEN STIFFLER, EXECUTIVE DIRECTOR

Friday, April 19, 2024, at 1:15 p.m.
6200 Park Ave.
Geode Conference Room
Des Moines, IA 50321

APPROVED MEETING MINUTES

I. **Roll Call**

Meeting called to order at 1:18pm All commissioners in attendance. Holly White on zoom for family commitments. Dennis Mandsager on zoom due to travel. Sam Kooiker on zoom due to schedule conflicts.

II. **Recognition of Staff, Interns, Public, and Press**

II. **Acceptance of Minutes – January, February, March, and April Special meeting**

Acceptance of all meeting minutes deferred pending corrections to all months and special meetings, additionally November.

IV. **Acceptance of Agenda**

Agenda accepted, unanimously.

V. **Public Comment (oral or written)** – pursuant to temporary public decorum rules adopted on May 19, 2023, public comment shall be limited to four minutes

No public comments.

VI. **Standing Business**

1. Director's Report
 - a. Written report submitted
2. Legislative Update
 - a. Written report within Director Report submitted

Reports given by the executive director. Commissioner Mandsager commented that it was his understanding that the submission of fiscal notes does not require designation as a lobbyist.

VII. **Old Business**

1. Update on SF2385 main takeaway

Executive Director gives update on the bill. Commissioner Mandsager asks question regarding formal rule making or procedures. The Executive Director and Katie Fiala will provide support as Commission moves forward in this process, per Executive Director. Per Katie Fiala - rules will bind the future commissioners and procedures are personal preference. Commissioner Mandsager requests this item be on the agenda going forward.

2. Public Meeting Forum Rules – extend or permanently adopt

Sheldon rules are adopted as current procedure unanimously, no end date. Noted that SF 2385 will require new rules or procedures in the future.

VIII. **New Business**

1. Process for taking minutes and meeting packet

Process for tracking changes in the documents in Google. Commissioner Kennedy volunteers as Historian. Sam Kooiker suggests that elections occur next month and be on agenda for positions.

IX. **Commissioners' Reports**

Commissioner Holly White -*Report on new low-income housing sponsored by West End Architectural Salvage*

Commissioner Marcelena Ordaz-*NA*

Commissioner Dennis Mandsager-*Encourages post bill (SF2385) thoughts and consideration about role of Commission.*

Commissioner Sam Kooiker- *Congrats Kristine on Masters, Capstone on ICRC. Kristine says at some point she will present to commissioners.*

Commissioner Don DeKock – *Having prior job shadows to come to present. Question concerning decreasing members of the Commission.*

Commissioner Daniel Kennedy - *NA*

X. **Set Next Meeting**

May 17, 2024 at 1:15pm – Executive Director Kristen Stiffler will not be present. We can consider moving to another date...Congratulations to ED Stiffler on her upcoming graduation for her Master's in Omaha on this date!!!

Meeting will be June 21st.

XI. **Adjournment**

Meeting Adjourned

DocuSigned by:

Marcelena Ordaz

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7/31/2024